

# THE CONSERVATORY DAY OF SERVICE

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[theconservatory@njstatefair.org](mailto:theconservatory@njstatefair.org)



The Conservatory is now offering a simple “Day of Services” to assist with the success of your wedding. Many of our couples enjoy personalizing their wedding with lots of décor. We encourage this and love to see the personal touches that make this your “special day”. Your Caterer is still the one who will Maître ‘D your event, we will focus on the décor and other details you may need. Our services are onsite only.

If you require help with hair and makeup or if your ceremony is off site, you may need to hire one of our preferred coordinators on our vendor list.

# DAY OF SERVICES



# SERVICES OFFERED

**\$800.00**

additional \$300.00 for guest count over 175

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**01**

## **Details Meeting**

Once you've booked us as day of, we will send you a personalized document where you can put all your wedding details. As we get closer to your day, we will set up a phone meeting to discuss everything.

**02**

## **Connecting With Your Vendors**

Leading up to your wedding day we will coordinate logistics of vendors including rental items, DJ's, Florists, and Photographers. We will review your wedding day checklist, timeline and floorplan with your Caterer.

**03**

## **Set up & Break Down of Décor**

Week of your wedding you will be allowed to drop off all your décor in your designated storage area. Morning of, we will be there to set up your décor as well as break it down at the end of the night. The following day you can pick up your décor before 12pm. If your florist is providing centerpieces that need to be picked up, they must come back at the end of the night.

**04**

## **Ceremony**

Onsite only. Our Ceremony portion includes the following: Set up of chairs & décor, making the necessary weather call the night before the event, assisting your party to get down the aisle and set up of all personal items (welcome signs, programs, outdoor games).



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# NEXT STEPS



*Thank you!*

Interested in hiring us to help alleviate wedding day stress? Send us an email, we'll prepare your personalized wedding document. And begin working together to make your wedding day dreams come true!



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